



# DELHI PUBLIC SCHOOL R. N. EXTENSION

(Under the aegis of the Delhi Public School Society, New Delhi)

DPSRNE/Cir/23-24/02/282

Date: 23 February 2024

## CIRCULAR FOR PARENTS

### VERIFICATION OF STUDENT DETAILS FOR SCHOOL ID CARD SESSION 2024-25

(Through: School ERP/Website)

Dear Parents (Classes: Nursery-XI),

Greetings from Delhi Public School R. N. Extension!

On verification of student's details for printing of **School Identity Card for Academic Session 2024-25**, the school has received requests for change and amendments in the student's details. All parents are hereby informed the following:

- 1. NO CHANGE IN THE STUDENT'S NAME, NAME OF FATHER'S AND MOTHER'S SHALL BE ACCEPTED.** The name of the student, father's name and mother's name shall be considered as documented in the **TRANSFER CERTIFICATE (STUDENTS FROM PREVIOUS SCHOOL ADMITTED IN CLASS-II AND ABOVE) AND BIRTH CERTIFICATE (ADMITTED IN CLASSES: NURSERY-I).**
- 2. CORRECTIONS IN STUDENT'S NAME/FATHER'S NAME/MOTHER'S NAME/DATE OF BIRTH FOR CLASSES: IX-XI SHALL NOT BE ENTERTAINED.**
- 3. The changes requested in RESIDENTIAL ADDRESS shall only be entertained/considered on providing an APPLICATION ALONG WITH SUPPORTING DOCUMENTS.** All concerned parents are requested to do so.
- 4. Parents who have not submitted the BLOOD GROUP are requested to share the Blood Group Report for further updation.**

All parents are requested to submit the above/email the same to **info@dpsrnext.com** on/before **Saturday, 2 March 2024** for further necessary action at our end.

The **School Identity Cards** shall be processed for **printing** after **2 March 2024**, after which **NO CORRECTIONS SHALL BE CONSIDERED.**

You are requested to note the above and do the needful accordingly.

Thank you

  
Pallavi Upadhyaya  
Principal

Copy to: All Staff Members